



Planned Maintenance & CMMS Software



THE VITAL COMPONENT IN YOUR TOOLBOX  
[www.cayman.co.uk](http://www.cayman.co.uk)

# SCHEMATIC: Using Workmate is simplicity itself

"Using Workmate is simplicity itself. We have developed the workflow around logical steps found in typical environments in which its use is envisaged."

## Plant File

This is where you can store information, as little or as much as you need, on the items that you maintain, this could be plant machinery facilities or buildings. You can also attach links to important other information. History, Spares, Documents, Pictures, Drawings, Manuals and Risk assessments.

| Field                 | Value       |
|-----------------------|-------------|
| Equipment no.         | GN2-02      |
| Description           | GN2 Plugger |
| Area                  | Bag Room    |
| Group                 | GN2 MACHINE |
| Type                  | GN2 Plugger |
| Code                  | GN2         |
| Project               |             |
| Status                |             |
| Serviced by phone no. |             |
| Line                  |             |
| Serial no.            |             |
| Purchased             | 01/01/2010  |
| Life expectancy       | 25          |
| Cost                  | 56000.00    |
| Value                 | 37791.60    |

## Breakdown Reporting

Users, with suitable credentials, can log on to raise work requests. This is done via a single, easy to use screen.

Plant item: GN2-02 GN2 Plugger

What is the problem: Plugger will not start

Type of job: Breakdown (selected), Non-breakdown, Safety job

Buttons: Advanced, Add to Worklist, Quit

## History File

When jobs have been completed the detail that has been collected is stored in your History File.

You can search here and filter information on whatever basis you want. This information can also then be used to produce simple list reports, machine history, downtime resources used and much more information.

| Job no. | Description            | Work done | Replaced fuse | 0.00 | 0.00 |
|---------|------------------------|-----------|---------------|------|------|
| 1003330 | Plugger will not start |           |               |      |      |

| Staff who worked on the job | Name      | Task | Time | Date       | Payrate |
|-----------------------------|-----------|------|------|------------|---------|
|                             | Andy Swan |      | 2.00 | 31/01/2018 | 1.00    |

| Spares used on the job | Stock no. | Qty | Date       | Cost   |
|------------------------|-----------|-----|------------|--------|
|                        | ENG0FF1   | 1   | 31/01/2018 | 186.01 |

## Active Worklist

This is the beating heart of your work control. From here you can raise new work, add in retrospective work, print out work orders and allocate or prioritise work. It's also where you can complete jobs with as much or as little detail and comment as you need including time spent, spares used and downtime.

| job no. | job description | status | reported   | priority |
|---------|-----------------|--------|------------|----------|
| 1003330 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003331 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003332 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003333 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003334 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003335 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003336 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003337 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003338 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003339 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |
| 1003340 | GN2 Plugger     | A      | 30/01/2018 | Lowest   |

## Instruction File

In here enter all the scheduled tasks that you perform on your equipment. These could be regular ones such as Routines, inspections, PM's or overhauls. This information can be printed or read as works orders

Instruction no.: 28

Frequency: 28 days

Originator: Andy Swan

Type: Mech/Elec

Estimated hrs.: 1

Staffing: 1

Permit: No

Last edited: 31/01/2018

Availability: Red Shift (checked), Black Shift, Yellow Shift, Green Shift, Purple Shift, Orange Shift

## Scheduled Maintenance

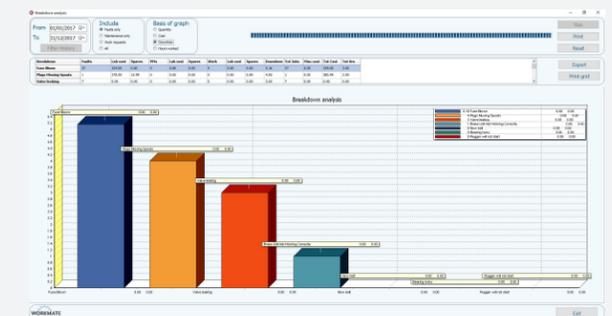
By simply linking a Plant Item to an Instruction, you can set up regular scheduled maintenances, by calendar or by whatever units you wish, hours run for example.

| Plant items | Inst    | Inst Desc           | Status |
|-------------|---------|---------------------|--------|
| GN2-02      | INST_28 | Spool Seal (weekly) | DUE    |

## Reports & Graphs

Workmate comes with a comprehensive suite of reports and graphs showing you Machine downtime, common breakdowns, top ten worst performing equipment, future maintenance prediction spares used and many others.

Most reports can be filtered to display only selected areas, equipment or work type.



# FEATURES: Using Workmate is simplicity itself

*"We offer a custom-tailoring service to YOUR specific needs around our rock-solid core program, ensuring you get a truly useful system."*

## Spares File

You can hold an inventory of the spare parts that you use. Against them you can hold quantity in stock, reorder levels, nominated supplier, location, cost and if you wish, much more.

The screenshot shows a 'Spares record' window with the following details:

- Stock no.: 216
- Bin no.: K214
- Description: SKF 6005-2RSH Deep Groove Bearing
- Code: 617
- Category: MECHANICAL
- Group code: GC30 BEARINGS
- Cost centre: 023 Maintenance
- Supply: EACH
- Issue: EACH
- Quantity: 6
- Optimal: 8
- Reorder: 4
- Allocated: 0
- Qty this: [ ]
- Qty last: [ ]
- Qty Av.: [ ]
- Last trans.: [ ]
- Item cost: 5.3
- Ave cost: [ ]
- On order: 0
- Discount: [ ]
- Location 1: [ ]
- Location 2: [ ]
- Location 3: [ ]
- Quantity: 6
- Quantity: 0
- Quantity: 0

| Vendor no. | Company name  | Supplier part no. | Cost | Days | Discount |
|------------|---------------|-------------------|------|------|----------|
| 7          | RS Components | 4420026           | 5.3  |      |          |
|            |               |                   |      |      |          |
|            |               |                   |      |      |          |

Comments: SKF 6005-2RSH Deep Groove Bearing

## Workmate desktop

Workmate is a fully multi user application and will run on any standard windows environment, on a defined number of terminals or across the whole site.



## Workmate mobile

Workmate mobile is an optional module for users who need access to their work list from mobile devices, via 3g 4g or WIFI.

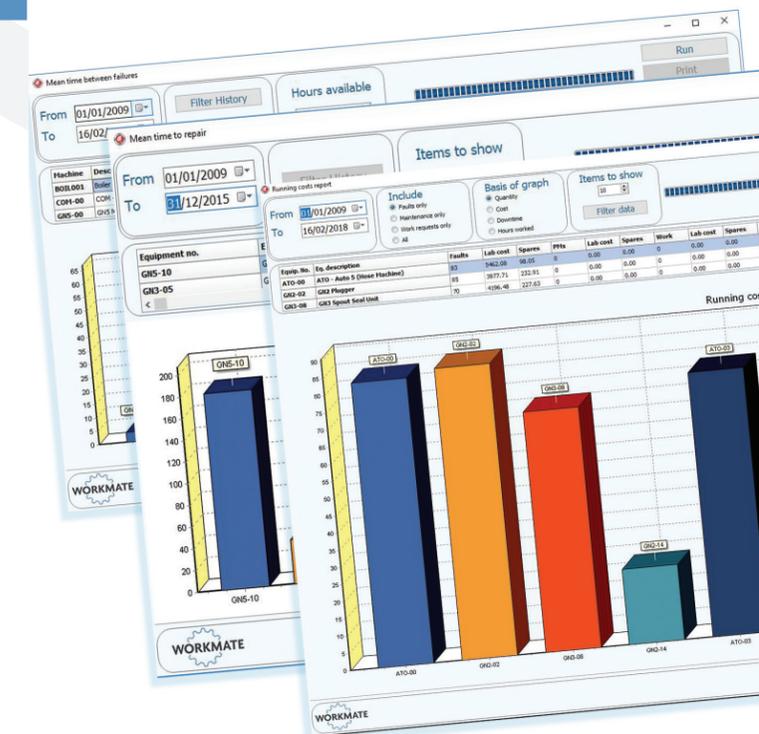


## Bespoke & Personalisation

Workmate is designed, developed and updated by Cayman, which means we can provide bespoke additions to the system to fit user specifications.

## Reports

Users can run standard reports from Workmate 7 such as Mean Time to Repair, Mean Time Between Failure, Machine History and Breakdown Analysis. Alternatively it is possible to export historical data into spreadsheets or data mining tools. We can also create bespoke, individual reports to user specifications.



## Security

Users can be set up with a profile of how they use Workmate. This can be as limited as access to only one screen, say to raise work requests this can be done simply by selecting options from a pull-down list.



## Workmate users include:

Arcelor Mittal, Hellman's, Enersys, SKF, De La Rue, Holland & Barrett, Rowse, Marshall, Next, Nynas, Wincanton, Wren Kitchens, Isle of Man Creamery, Hallmark, Kingspan and Unilever.

## Who we are

Workmate has been developed exclusively by CVL since 1991. The system has been supplied to a wide range of customers and industries from food and drink to distribution and manufacturing.

The company was formed to provide inexpensive maintenance software that is easy to install and, most importantly, easy to use.

We are also able to work closely with our clients so that they can realise their objectives.

We can even produce user specified bespoke elements which also helps the system grow with features that provide real user benefits.



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